COVID-19 Updates and Resources for Local Governments

Wednesday, August 12, 2020
COVID-19 Updates and Resources
for Local Governments - Sixth Webinar
Wednesday, August 12, 2020
2 p.m. – 3:15 p.m.

I. Welcome & Introductions
Heather Frick, Bureau Director, Bureau of Local Government and School Services, Michigan Department of Treasury

II. CARES Act: First Responder Hazard Pay Premiums Program (FRHPPP), Public Safety and Public Health Payroll Reimbursement Program (PSPHPRP), and Updates to the August Revenue Sharing Payment
Evan Cole, Division Administrator, Revenue Sharing and Grants Division, Michigan Department of Treasury

III. CARES Act: Water Utility Update
Josh Rivera, Economic Stability Administration Policy Director, Michigan Department of Health and Human Services
Kris Schaefer, Executive Director, Bureau of Community Action and Economic Opportunity, Michigan Department of Health and Human Services

IV. Opportunities for Local Government to Support Businesses
Michele Wildman, Senior Vice President of Community Development, Michigan Economic Development Corporation

V. FEMA Update

VI. Question and Answer

VII. Closing Remarks
Heather Frick, Bureau Director, Bureau of Local Government and School Services, Michigan Department of Treasury
Welcome & Introductions

Heather Frick
Bureau Director,
Bureau of Local Government and School Services,
Department of Treasury
CARES Act: First Responder Hazard Pay Premiums Program (FRHPPP), Public Safety and Public Health Payroll Reimbursement Program (PSPHPRP) and Updates to the August Revenue Sharing Payment

Evah Cole
Division Administrator,
Revenue Sharing and Grants Division,
Michigan Department of Treasury
Treasury CARES Act Grants for Local Governments

1. Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
2. First Responder Hazard Pay Premiums Program (FRHPPP)
3. Coronavirus Relief Local Government Grants (CRLGG)
Treasury CARES Act Grants to Locals - Supplementals

2020 Public Act 123, Signed July 1, 2020

1. FRHPPP – Section 601
2. PSPHPR – Section 604

2020 Public Act 144, Signed July 31, 2020

1. FRHPPP – Repealed Section 601 – Replaced with Section 801
2. PSPHPR – Repealed Section 604 – Replaced with Section 803
3. CRLGG – Section 805
Public Safety and Public Health Payroll Reimbursement (PSPHPR) Program

2020 PUBLIC ACT 144, SECTION 803
Public Safety and Public Health Payroll Reimbursement (PSPHPR)

Program Overview

Purpose
• To reimburse for eligible public safety and public health payroll expenditures under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136

Available Program Amount
• $200,000,000
Program Overview

Eligible Applicants

• Cities
• Villages
• Townships
• Counties

• **PUBLIC ACT 144 CHANGE**

A local government authority, intergovernmental agency, or organization that employs local public safety or local public health personnel and that was established by a city, village, township, county, or group thereof for the primary purpose of providing public safety or public health services.
Eligible Applicants Continued

• **PUBLIC ACT 144 CHANGE**

Allows those cities and counties that received a direct allocation under section 5001 of the CARES Act to qualify under the PSPHPR to the extent the city or county has reimbursed, with nonfederal funds, a contracting local unit of government, local governmental authority, or intergovernmental agency for the costs of contracted nonfederal payroll for the eligible period.
Program Overview

Funding Rounds

• Round One – CLOSED August 7 **Public Act 144**

Change

• Round Two – if funding is available
  • Treasury will announce when the round opens
  • Public safety and public health payroll expenditures incurred during the months of April through July 2020
Distributions

• Round One
  • September 18 (no later than)

• Round Two
  • November 7 (no later than)

• Payments will be prorated if eligible submitted expenditures exceed the program funding
  • Prorated based on each local unit’s proportionate share of expenditures submitted
Public Safety and Public Health Payroll Reimbursement (PSPHPR)

Program Overview

Expenditures

• Incurred – The date the service occurs
  • Payments need not be made during that time
    • i.e. An employee works May 25 – 31 but most likely will
      not be paid until June – the payroll expenses is incurred in
      May

• Do Not Include
  • Bonuses or Lump sum payments except for Hazard
    Pay and Overtime
  • Retirement payouts
  • Long-Term Leave and FMLA not due to COVID-19
Eligible Expenditures

- Public safety and public health payroll expenditures that have not or will not be reimbursed under the First Responder Hazard Pay Premiums Program (FRHPPP) or by any other federal funds
- Overtime
- Normal Leave (Sick and Vacation)
- Long-Term Leave and FMLA due to COVID-19
- Hazard Pay – cannot also request under the First Responder Hazard Pay Premiums Program
- Fringes
  - Employer sponsored insurance premiums
  - Employer paid payroll taxes
  - Employer retirement contributions
Contracts

- Federal grants do not allow recipients to be reimbursed from two places for the same expense.
- To receive reimbursement under the PSPHPR program, a local unit cannot receive funding for the payroll expenses from another local unit.
- If a local unit has received funding from another local unit and wants to seek reimbursement for those payroll costs under the PSPHPR program, the local unit must first refund the payroll portion of the contract.
Under the Public Safety and Public Health Payroll Reimbursement Program, a County, City, Village, or Township can seek reimbursement for any payroll costs that are not funded by other local units of government. If payments for these services have already been received, the county can seek reimbursement through the program if it refunds the associated fees that were related to payroll, as illustrated in the below example.

County A provides police service for a Township.

The County spent a total of $5.0 million on police costs, of which $4.5 million is attributable to payroll costs for April and May 2020. The county received $2.2 million from the Township, of which $2.0 million was for payroll costs.

Under the Public Safety and Public Health Payroll Reimbursement Program, the County’s eligible unreimbursed expenses is $2.5M. The County must refund the township’s payment for payroll expenses of $2.0 million, from non-federal funds, in order to seek full reimbursement of the $4.5 million payroll costs.

For County A to be eligible for $4.5 million of PSPHPR funding, it must refund $2.0 million to Township.
Program Overview

Requirements to Apply for Funding

• Must register with Federal System for Award Management (SAM) prior to submitting an Application to Treasury

• Submit to Treasury - Application Packet Pages 1 -15
  • All pages initialed and dated
  • Form 5722 completed
  • Payroll Summary Report
  • Certification signed and notarized
Program Overview

Application Submissions

• Email
  • Treas-CARES@michigan.gov

• Fax
  • 517-335-3298
First Responder Hazard Pay Premiums Program (FRHPPP)

2020 PUBLIC ACT 144, SECTION 801
Purpose
• To reimburse/pay for qualifying first responder hazard pay premiums provided to first responders who have performed hazardous duty or work involving physical hardship related to COVID-19

Available Program Amount
• $100,000,000

Maximum Available Limits
• $1,000 per eligible employee
• $5,000,000 per applicant
Eligible Applicants

- Cities
- Villages
- Townships
- Counties
- Public Airport Operators
- Ambulance Operations licensed under section 20920 of the Public Health Code (1978 PA 368)

**PUBLIC ACT 144 CHANGE**

A local government authority, intergovernmental agency, or organization that employs local public safety or local public health personnel and that was established by a city, village, township, county, or group thereof for the primary purpose of providing public safety or public health services
Eligible Recipients

- Law Enforcement Officers
- Firefighters
- Emergency Medical Technicians (EMTs)
- Paramedics
- 9-1-1 Operators
- Local Unit of Government Corrections Officers
- Airport Public Safety Officers
- Eligible personnel associated with ambulance operations licensed under section 20920 of the Public Health Code (1978 PA 368)
- Private EMTs and paramedics who contract with municipalities or hospitals, if the hazard pay premiums are paid through the applicant
Expenditures

• Incurred – The date the service occurs
  • Payments must be made by September 30, 2020

• Hazard Pay includes only the premium paid to an eligible recipient

• Do Not Include:
  • Any hazard pay premiums requested to be reimbursed under the Public Safety and Public Health Payroll Reimbursement Program or any other funding source
  • Fringes
  • Payroll Taxes
Requirements to Apply for Funding

• Must register with Federal System for Award Management (SAM) prior to submitting an Application to Treasury

• Submit to Treasury - Application Packet Pages 1 -15
  • All pages initialed and dated
  • Form 5723 completed
  • Hazard Pay Premiums Payment Report
  • Certification signed and notarized
Advance Requests

- Form 5725 (Now Available)
  - To request an advance FRHPPP payment prior to issuing a hazard pay premium payment to employees
  - Advance Requests submitted by August 10 will receive a payment on August 24
  - Advance Requests submitted by September 1 will receive a payment on September 15
Program Overview

Application Period
• July 7 – September 30, 2020

Distribution Methodology
• Reimbursements and payments will be on a first-come, first-served basis
• An Application is deemed submitted when pages 1 – 15 have been completed and submitted to Treasury
Program Overview

Application Submissions

• Due by 11:59 pm on September 30, 2020

• Email
  • Treas-CARES@michigan.gov

• Fax
  • 517-335-3298
Coronavirus Relief Local Government Grants Program (CRLGG)

2020 PUBLIC ACT 144, SECTION 805
Program Overview

Purpose

• To provide Coronavirus Relief Funds (CRF) to cities, villages, townships, and counties that would have received an August 2020 payment under one of the below programs:
  • City, Village, and Township Revenue Sharing (CVTRS)
  • County Revenue Sharing (CRS)
  • County Incentive Program (CIP)

• Funds are to be used for eligible expenditures under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136
Eligible Local Units

- Cities, villages and townships that would have received an August 2020 City, Village, and Township Revenue Sharing (CVTRS) payment

- Counties that would have received an August 2020 County Revenue Sharing (CRS) and County Incentive Program (CIP) payment
Coronavirus Relief Local Government Grants

Program Overview

Distributions

• Eligible local units will receive roughly 150% of the amount they would have received for their August 2020 CVTRS/CRS/CIP payment.

• Payments will be issued to eligible local units the last business day of August

• Payment amounts by local unit will be posted on the CRLGG program website during the week of August 17

• The CRLGG website will be located under the Treasury – CARES Programs toward the bottom of the Revenue Sharing website at www.Michigan.gov/revenuesharing
Use of Funds

• Local Units shall expend the CRF funds received in compliance with the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136

• Any funds expended on noneligible CARES Act expenditures or are not expended by December 30, 2020 shall be returned to the Michigan Department of Treasury by January 30, 2021
Available Program Amount

• $150,000,000

Acceptance of CARES Act Requirements

• Eligible local units will be required to submit (by September 15) to Treasury an Application Packet with all required initials and signatures

• If a local unit does not return the Application Packet by the deadline, the local unit shall return the CRLGG program funds to Treasury by September 30
Reporting Requirements

• Federal Reporting Requirements will require local units to report to the state the use of the funds received under the CRLGG program

• Additional Guidance will be announced in September

• First Reporting will be due October 7 and will report on the expenditures made through September 30, 2020
Contact Information

Phone: 517-335-0155
Email: Treas-CARES@michigan.gov
www.Michigan.gov/revenuesharing
Federal and State Reimbursements for Hazard Pay, Public Safety, and Revenue Sharing Grants

- Numbered Letter 2020-4 to be released this week
- Guidance on how to record funds that have been granted under Public Act 144 of 2020
  - Cannot accrue revenue back to June 30, 2020, in accordance with general accepted accounting principles (GAAP)
- Use 528-Other Federal Grants
- Thank you to the MCGAA for their support and input
Water Assistance

Josh Rivera
Economic Stability Administration Policy Director,
Michigan Department of Health and Human Services

Kris Schoenow
Executive Director,
Bureau of Community Action and Economic Opportunity,
Michigan Department of Health and Human Services
Senate Bill 690 appropriated $25 million for Water Utility Assistance to create a residential utility relief program to provide direct payment assistance for water and wastewater utilities to ensure vulnerable families have access to water to mitigate the spread of COVID-19. The program is a partnership between, EGLE the Executive Office of the Governor, and MDHHS.
PURPOSE

Water Assistance Program

To ensure food assistance eligible residential water customers retain water service through December 1, 2020 to mitigate the spread of COVID-19.
FUNDING INFORMATION

- **Senate Bill 690**
  - Funding Award: $25,000,000
  - Grant Term: 8/1/20 to 12/31/20
  - Leadership: EGLE and MDHHS
  - Grantor: MDHHS – Bureau of Community Action and Economic Opportunity
  - Subrecipient: Community Action Agencies
  - Partner: Water Providers
GUIDING PRINCIPLES AND EXPECTATIONS

- Reduce administrative burden for all partners; ELGE, MDHHS, Water Providers, and CAAs
- Ensure an equitable process is used to reimburse arrearages for all participants
- Identify a streamlined approach to identify food assistance residential water customers with new arrearages starting March 1, 2020 and during the State of Emergency Order
- Reduce or limit documentation burden of food assistance water customers eligible for the water program
- Ensure low-income food assistance water customers benefit from the program
- Assist water provider with payments for the arrearages on their books
- Encourage strong local collaboration between partners to conduct the water program
Water utility providers opting into the program will be reimbursed by their local CAA:

- for forgiving food assistance residential water customer's arrearages up to $700 for water and/or wastewater and
- fees incurred and for providing a 25% discount on the total water bill for eligible customers, as funds allow.

If the total arrearage payments exceed the program funding award, arrearage payments will be prorated.
ELIGIBILITY PROCESS

Eligibility components:

- **Food Assistance Residential Water Customer Eligibility**
  - Customer Eligibility: Active Food Assistance Recipients with new arrearages starting March 1, 2020 through the State of Emergency

- **Water Provider Eligibility**
  - Water Provider Eligibility: Opting into the water program by agreeing to the water assistance terms and conditions

- **Community Action Agency Eligibility**
  - CAA Eligibility: Approving and complying with the MDHHS-BCAEO grant agreement, terms and conditions, and Water Assistance Policy
WATER PROVIDERS

Opt In

If you can agree to the following:

- Not to shut off the water for a minimum of 90 days of assistance
- Forgive 25% of water bill sent to customer after the state declared emergency ends and before December 1, 2020, reimbursed as funds allow
- Take no action that will harm the customer’s credit score
- Do not pursue any type of collections
- Notify customer of the discount provided and bill forgiveness
- Provide benefits to the customer from this water assistance program in addition to other assistance as provided by the water provider
- Sign a data sharing agreement with the local CAA
- Participate in a data match process
COMMUNITY ACTION AGENCY

Grant Agreement

if you can agree to the following:

- Provide direct payment for all water and wastewater utilities arrearages to water providers opting into the program for eligible customers
- If funds are available, provide reimbursement to the water provider for forgiving 25% of the amount of bills between the end of the state emergency and 12/1/20 for eligible customers
- Contact water providers in service area to discuss program
- Create and sign a data sharing agreement with the water providers opting into the program
- Participate in data match process
- Administrative costs may not exceed 4%
Eligibility

- Residential water service customers with new arrearages starting March 1, 2020 to the end of the State of Emergency

- Residential water service customer must be actively receiving food assistance program benefits

State of Emergency Extended until August 11, 2020
Test Team Consists of the following Partners:
- Lansing Board of Water and Light
- Capital Area Community Action Agency
- City of Grand Rapids
- Kent County Community Action Agency

Components:
- Data Share Agreements
- All steps in Data Matching Process

Timeline:
- 2 to 4 weeks

Results will be Shared with all Partners
What time frame does the Water Payment Program cover?
The COVID Water Payment Program covers arrearages that occurred on or after March 1st, 2020. Arrearages accrued prior to March 1st, 2020 are NOT covered by this program. The program will continue through the end of December 2020 or until the funding for this program has been exhausted, whichever occurs first.

Who is eligible for assistance with arrearages under this program?
Residential customers who are receiving food assistance program (Supplement Nutrition Assistance Program) benefits at the time that the water file is matched are eligible for arrearage repayment under this program so long as the arrearages occurred on or after March 1st, 2020 and during the state of emergency.
How does a resident apply for this program?
A resident does not apply nor does the resident need to do anything to participate in this program. **MDHHS will determine eligibility once the list of people who have arrearages and fees is sent to MDHHS** from the local Community Action Agency (CAAs) that received it from the water utility provider.

What does the water utility provider need to do right now or in the immediate future in order to participate?
MDHHS will be implementing the Water Utility Assistance Program through the local Community Action Agencies (CAAs). The local CAAs will be reaching out to each of the water utility providers in their catchment areas in late July or early August regarding the Water Utility Assistance Program. To participate, the water utility will need to respond when the local CAA reaches out and will also need to enter into an agreement with local CAA if it decides to participate in the Water Utility Assistance Program. Another process is to **complete the water survey** as soon as possible.
How does the program work?

- First, the participating water utility provider enters into a **data share agreement** with the local Community Action Agency (CAA), then the water utility provider sends a list of clients with arrearages to the local CAA.
- The Michigan Department of Health and Human Services (MDHHS) may request assistance from both the water utility provider and the local CAAs in gathering the information necessary from residents with arrearages to determine food assistance eligibility. Details on any potential request for assistance from MDHHS are still being discussed and will be shared as soon as possible.
- The **CAA sends the list** from the water utility provider to MDHHS.
- MDHHS then **matches** the list with food assistance program recipients.
- MDHHS/Bureau of Community Action and Economic Opportunity will send the list to CAA for water utility payment.
- **CAA sends the payments** to the water utility provider with identification as to for whom the money is being paid.
- **Water utility provider updates their records** and sends a list to CAA to verify customer arrearage is paid.
- **Water utility provider notifies customers** (in next billing cycle or after payment was received).
What does the program provide for an eligible household?

So long as funds are available, the program will cover up to $700 in arrearages for each water and wastewater utilities for an eligible residential customer. If the total amount of arrearages requested to be paid statewide exceeds the amount in the fund created by the legislation, then the amounts paid for each eligible household will be prorated and may be less than the total arrearage and/or $700. If funding is available for reimbursement, the program may provide a 25% credit on the amount billed in water service bills, sent to residential customers after the state of emergency through December 1, 2020, for eligible residential water customers.
July
- Webinar with Water Providers and Community Action Agencies will be held to outline the program details and answer questions

August
- MDHHS Contracts with CAAs will be finalized
- Webinar in August will be held to help partners meet timelines, answer questions, and provide guidance
- CAA Data Agreements with Water Providers will be finalized
- Data Match will be completed to determine eligibility and coordinated with all partners

September
- Payments to Water Providers for eligible residential water customers will be made
- MDHHS will evaluate any remaining grant balances and plan next steps
Please send follow-up questions to:
MDHHS-BCAEO@michigan.gov
Opportunities for Local Government to Support Businesses

Michele Wildman
Senior Vice President of Community Development,
Michigan Economic Development Corporation
MEDC Community Development
Treasury Webinar: COVID-19 Resources for Local Units of Government

AUGUST 12, 2020
Initiate provides online tools in areas that matter most to your small business customers:
COVID-19.
MONEY.
MARKETING.
MANAGEMENT.
Covid-19 Resources

Emergency Preparedness
- Protecting Your Business During an Emergency
- How To Prepare For An Emergency
- Financial Management In The Face of An Emergency
- How To Respond During An Emergency
- What To Do After an Emergency

Small Business Resources for COVID-19
- 90 Day Financial Scenario Analysis
- Preparing To Reopen Your Business After COVID-19: A Business Case Study
- Preparing To Reopen Your Business After COVID-19 Checklist
- Projecting Cash Flow Needs In Times of Uncertainty: A Business Case Study
- Tips For Leveraging Technology During COVID-19
- Tips For Managing Employees During COVID-19
- Tips For Restaurants In Response To COVID-19
- Tips For Retailers In Response To COVID-19
- Maintaining Manufacturing in Light of COVID-19
- Social Distancing in the Workplace
REOPEN MAIN STREET

MICHIGAN MAIN STREET
A PROGRAM OF THE MEDC

NAVIGATING A NEW REALITY — TOGETHER

We're taking a look ahead at "new reality" possibilities and working to compile potential reopening strategies, ideas, hints
Michigan Main Street Small Business Library

UPDATED! Access the library for how-to videos to help market your business, set-up your online store, utilize social media, and operate a clean and safe business in the COVID-19 era and beyond.

Get in Touch

Michigan Main Street
Michigan Economic Development Corporation
300 N. Washington Sq.
Lansing, Michigan 48913 USA

michiganmainstreet[at]michigan.org
mnpplace.org/programs/michigan-main-street

Join the Reopen Main Street community for news, updates and examples

facebook.com/reopenmainstreet
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MILAN REOPENING SUPPORT PLAN
DOWNTOWN LANSING INC. LIFT UP LOCAL EVENT
OWOSSO ECOMMERCE SITE

DOWNTOWN OWOSSO
A Place to Gather

DINE  SHOP  PLAY  ONLINE SHOP
REGULATORY CHANGES

Southfield – Temporary ordinance to expand dining areas and permit personal services outdoors

Grosse Pointe – Resolution to allow City Manager to allow temporary automobile pick-up areas, sidewalk retail & parking area retail

Madison Heights – Resolution to allow bars, restaurants and retailers to use up to 30% of parking or private sidewalks for outdoor seating or sales & for additional temporary signage

Mt. Clemens – Resolution waiving patio fees and DDA purchasing outdoor tables & chairs to support businesses without
Michele Wildman
Senior Vice President,
Community Development
517.241.4950
wildmanm1@michigan.org
FEMA Update

Penny Burger
Grants and Financial Management Section Manager,
Emergency Management and Homeland Security Division,
Michigan State Police
FEMA Public Assistance Update

• 761 eligible applicants have registered in FEMA Grants Portal and intend to submit for reimbursement for eligible COVID-related costs.
  • Municipalities and certain private nonprofits may still register in the FEMA Grants Portal if they have incurred eligible costs, if necessary.

• To date, approximately $314,772,986 in costs related to COVID-19 have been submitted for FEMA consideration for reimbursement.

• Costs incurred to re-engage the economy and protect the public — such as plexiglass barriers and signage for ingress and egress — are not eligible for FEMA Public Assistance. This is considered expanding operations and not emergency protective measures that were approved in the federal emergency declaration.
**FEMA Public Assistance State Contacts**

Ms. Penny Burger  
State Finance Officer  
517-898-0551

Mr. Matt Schnapp  
State Recovery Manager  
(517)256-1512

Ms. Tiffany Vedder  
State Public Assistance Officer  
517-599-5333
Questions
Upcoming Retirement Webinar

The Michigan Department of Treasury is pleased to announce it will be hosting a webinar event to assist local governments in the State of Michigan in the management and sustainability of their pension and retiree health care (OPEB) systems on **Tuesday, August 18, 2020.**

Topics will include:

- Updates from the Municipal Employees Retirement System (MERS) and the Michigan Association of Public Employees Retirement Systems (MAPERS) on local pension and health care systems
- Problem solving and management of legacy debt from MSU Extension, University of Michigan and the Citizens Research Council
- Updates regarding reporting data, waiver applications, and the corrective action process for Public Act 202 of 2017 from the Department of Treasury.

Participants can register on the webinar’s [registration page](#). Questions may be submitted during registration or sent to **LocalRetirementReporting@michigan.gov** by Friday, August 14.
Contact & Website Information

Websites:

• www.Michigan.gov/Treasury
• Treasury Local Government Website
• Treasury COVID-19 Updates for Local Governments and School Districts
• www.house.mi.gov/hfa/Consensus.asp

Contact Information:

• View Treasury Local Government Contact List
• Michigan Finance Authority (MFA): TreasMFA@michigan.gov
• Revenue Sharing: TreasRevenueSharing@michigan.gov
• Treasury’s CARES Act programs: Treas-CARES@michigan.gov