

**2021 MARCH BOARD OF REVIEW
MEETING SCHEDULE**

_____ Township, _____ County

The _____ Township Board of Review for March 2021 will be held by **electronic remote access**, unless by the dates of the March Board of Review meetings it becomes lawful under state agency rules for an indoor in-person public meeting to be held. Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in an indoor public gathering.

If in-person public meetings become a lawful option, then the meeting will be held **both** in person at the _____ Township Hall, 123 Somewhere Avenue **and** via **electronic remote access**.

The public may participate in the meeting through **electronic remote access** via Zoom access (*or Teams, Go to Meeting, ... insert correct one for township*) by computer, smart phone/device using the following link:

<https://us02web.zoom.us/XXXXXXXXXXXXXXXXXXXXXXXXXXXX>

Meeting ID: 000 000 0000

Password: 0000

The public may also participate by landline phone or cell phone by calling into this toll-free number:
(000) 853-0000 US Toll-free

The township will post the information confirming whether the March BOR will meet in person on its notice (*board, sign, window*), and the township's website (*if applicable, add any other location the township posts meeting notices*).

The _____ Township March Board of Review will meet on the following dates:

- Tuesday, March ____, 2021, (*insert hours*) = **Organizational Meeting**
- Monday, March ____, 2021, = **Appeal Hearing**
 - (*insert hours--no earlier than 9 a.m. and not later than 3 p.m., and not less than 6 hours total*)
- _____, March ____, 2021, (*insert hours*) = **Appeal Hearing**
- _____, March ____, 2021, (*insert hours*) = **Appeal Hearing**

(Note: Appeal Hearing days must provide a total of at least 12 hours during the second week of March, with at least three (3) hours held after 6 p.m. as required by MCL 211.30.)

The Board of Review will meet as many more days as deemed necessary to hear questions, protests, and to equalize the 2021 assessments. By board resolution, taxpayers are able to protest by letter, (*including email*), sent to (*provide mail and email addresses, as applicable*), provided protest is received prior to March ____, 2021.

The tentative ratios and the estimated multipliers for each class of real property and personal property for 2021 are as follows:

*Agricultural	48.15%	1.0384
*Commercial.....	43.36%	1.1531
*Residential.....	48.73%	1.0261
*Developmental.....	50.00%	1.0000
*Timber Cutover.....	50.00%	1.0000
*Industrial.....	50.00%	1.0000
*Personal Property...	50.00%	1.0000

**(Required by MCL 211.34a. Illustration only, please publish your tentative figures.)*

Americans With Disabilities (ADA) Notice

The Township will provide necessary reasonable services to individuals with disabilities at the Board of Review meetings upon *(number of days)* days notice.

Contact: *(List name, address and telephone number of township contact person)*

Board of Review Members: *(list names, and if individual members are participating electronically, also include contact information)*

_____, Chair

_____ *(supervisor's name)*, Secretary of Board of Review

Sample prepared by MTA Member Information Services, updated January 2021.

Notes: *Per MCL 211.29(6), the notice of the date, time, and place of the March meetings of the board of review must be given at least 1 week before the meeting by publication in a generally circulated newspaper serving the area. The notice must appear in three (3) successive issues of the newspaper where available; otherwise, by posting the notice in five (5) conspicuous places in the township.*

This notice is required for the March BOR meetings only. Only the Open Meetings Act notice (either regular meeting schedule posted at beginning of year OR special meeting notice posted 18 hours prior) is required for any July or December BOR meetings

MTA believes that you need to provide the location/access info for both the electronic method and the physical location if the option for in-person meetings becomes lawful in time for the March BOR, because you still need to provide access to the meetings for people who might not realize that the meeting is now being held in-person. As always, confirm with your township attorney for his/her recommendation.