

## Norwood Township Standards of Ethics and Conduct

As an appointee / employee / contract employee / consultant (please circle one) of Norwood Township

I, \_\_\_\_\_, hereby pledge that I will abide by these Standards of  
(Please PRINT name)  
Ethics and Conduct, as adopted by the Norwood Township Board on November 22, 2004.

1. A public official or employee shall not divulge to any unauthorized person confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.
2. A public official or employee shall not represent his personal opinion as that of his board or commission.
3. A public official or employee shall use personnel resources, property and funds under his official care and control solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.
4. A public official or employee shall not, directly or indirectly, solicit or accept any gift or loan of money, goods, services or other thing of value for the benefit of any person or organization other than the township that tends to influence the manner in which the public official or employee or any other public official or employee performs his official duties.
5. A public official or employee shall not engage in a business transaction in which he may profit from his official position or authority or benefit financially from confidential information he had obtained or may obtain by reason of such position or authority.
6. A public official or employee shall not engage in or accept employment or render services for any private or public interest when that employment or service is incompatible or in conflict with the discharge of his official duties or when that employment may tend to impair his independence of judgment or action in the performance of his official duties.
7. A public official or employee shall not participate in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates or other regulation or supervision relating to any business entity in which he has directly or indirectly a financial or personal interest.

Further, I agree to conduct myself so as to avoid even the appearance of impropriety.

I hereby agree to these Standards and will conduct myself accordingly

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name on this line)

Date: \_\_\_\_\_