

MTA 2021 Sample Budget Public Hearing Notice

*(Note: To accommodate virtual meetings,
which are available ONLY through March 30, 2021)*

The _____ Township Budget Public Hearing will be held during the *(Regular OR Special)* Meeting of the _____ Township Board on *(date)* at *(time)* by electronic remote access, unless by the date of the Board Meeting it becomes lawful under state agency rules for an indoor in-person public meeting to be held. Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in an indoor public gathering.

If in-person public meetings become a lawful option, then the meeting will be held **both** in person at the _____ Township Hall, 123 Somewhere Avenue **and** via **electronic remote access**.

The public may participate in the Township Board Meeting and the Budget Public Hearing through **electronic remote access** via Zoom access *(or Teams, Go to Meeting, ... insert correct one for township)* by computer, smart phone/device using the following link:

<https://us02web.zoom.us/XXXXXXXXXXXXXXXXXXXXXXXXXXXX>

Meeting ID: 000 000 0000

Password: 0000

The public may also participate by **landline phone or cell phone** by calling into this toll-free number:
(000) 853-0000 US Toll-free

The township will post the information confirming whether the Township Board will meet and hold the Budget Public Hearing in person on its notice *(board, sign, window)*, and the township's website *(if applicable, add any other location the township posts meeting notices)*.

The _____ Township Board will hold a public hearing on the proposed township budget for fiscal year during the meeting. ***The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at *(location where copies are available)*. Comments may include those submitted by *(options—pick what applies: handwriting, typewriting, fax, email, text, and in a chat or Q&A option provided by the Board of Review in an electronic meeting service)*.

Americans With Disabilities (ADA) Notice

The Township will provide necessary reasonable services to individuals with disabilities at the meeting upon *(number of days)* days notice. Contact: *(List name, address and telephone number of township contact person)*

Notes on using this sample:

****This statement must be printed in 11-point boldfaced type (remove asterisk * from notice before printing).***

This sample budget public hearing notice meets the minimum statutory requirements. The township may consider including additional information in the notice, such as summary of major revenues and expenditures categories and their proposed appropriations. Notice complies with MCL 141.436 and MCL 211.24e