



Upcoming online education

Treasurers' Guide to Tax Collection



Collecting property taxes is a highly visible duty of the township treasurer's office. It comes with **significant responsibility**, not only for the large amount of money collected, but also for compliance with the General Property Tax Act. Whether you are a seasoned treasurer, newly elected, a deputy treasurer or an employee who has some responsibility in this important function, MTA's **virtual workshop series on tax collecting** is a must!

You'll get on-demand access to a complete overview of the tax collecting process, from start to finish.

Taught by Cindy Dodge, MTA's Member Information Services liaison, this virtual event offers both recorded sessions and live Q&A. Topics include:

- Getting started
- Preparation of the tax bill
- Summer and winter taxes
- Accounting for and disbursement of collections
- Settlement
- Delinquent personal property tax

In addition to discussion on **applicable laws**, we'll also offer **practical techniques** as well as a review of **best practices**.

Bonus special guest appearance

An experienced treasurer shares settlement and reconciliation tips.

Continue the learning

Participants may also purchase MTA's *Treasurer's Guide to Township Government*—an essential resource for all township treasurers in Michigan—at the discounted rate of \$34.50* when registering for the class.

**add \$5 for shipping & handling for book purchases up to \$150*



Price for this full-day virtual event is **JUST \$99**. Bring your deputy treasurer and pay only **\$148** for both registrations.

REGISTER TODAY!

Is your township subscribed to MTA Online at the Premium level? You receive an additional discount—pay just \$79, or \$118 for you and your deputy!

To add new users to your township subscription, visit www.michigantownships.org/update.asp, or access an update form at <https://bit.ly/MTAUpdateForm>. (Please allow 2-4 business days for processing.) Not yet a subscriber? Visit www.michigantownships.org/mtaonline.asp for details on online education subscriptions that will benefit your entire township team.



Registration Form

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 Class only Class + Guidebook

Name & Title _____ Email _____
 Class only Class + Guidebook

- Check enclosed (payable to MTA)
 Charge to: (circle one) MasterCard VISA

Card # _____ Expires _____

Print Card Holder's Name _____ Signature _____

- Individual registration \$99/person
- Me and my deputy \$148/for two
A \$50 savings!
- MTA Online Premium subscriber \$79/person OR \$118/for two
- Continue the learning: Add a guidebook to my registration
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