Register early:  
Board of Review Training  
classes fill up fast!
MTA’s Board of Review Training has earned a reputation for being the best, most comprehensive training for new and seasoned board of review members (and alternates!), as well as township supervisors and assessors. That’s with good reason. Your registration includes:

- Comprehensive resource materials, including samples, updated forms and bulletins, as well as guidance and information created specifically for this class
- More than just the basics in our “Basic” session
- Detailed updates in our “Advanced” session from Michigan master assessing officer instructors, providing critical insights, even if you’ve been on the board of review for years
- Ample time throughout the day for networking with one another, and asking questions to our experienced speakers
- Continued support through MTA’s “Community Connection” online networking group, where you can ask questions, get answers or simply learn from others

These half-day events allow participants to choose the appropriate level and topics of interest. The advanced session is geared to experienced board of review members, while the basic session acquaints newer board of review members with their statutory duties and requirements.

Registration check-in and lunch begins at 11:30 a.m. Sessions are held from 12:30-4:30 p.m. Dates and locations are:

- **Jan. 28:** Fetzer Center at WMU, Kalamazoo
- **Jan. 29:** Comfort Inn Conference Center, Chelsea
- **Jan. 30:** Bavarian Inn Lodge, Frankenmuth
- **Jan. 31:** AgroLiquid Conference Center, Bingham Township (Clinton Co.)
- **Feb. 4:** Treetops Resort Conference Center, Gaylord
- **Feb. 5:** Alpena Events Complex (APlex), Alpena
- **Feb. 6:** Quality Inn/Forward Conference Center, West Branch
- **Feb. 11:** Magnuson Franklin Square Inn, Houghton
- **Feb. 12:** Island Resort Conference Center, Harris
- **Feb. 13:** Little Bear East Arena, St. Ignace
- **Feb. 18:** Kirkhof Center at GVSU, Allendale Charter Township (Ottawa Co.)
- **Feb. 19:** Evergreen Resort, Cadillac
- **Feb. 20:** Holiday Inn & Suites, Mt. Pleasant

Download directions or register online at [www.michigantownships.org](http://www.michigantownships.org).

### R e g i s t r a t i o n  F o r m

Please indicate which session EACH person will attend AND whether a book is desired.

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<th>Township</th>
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<th>Attending: [ ] Advanced [ ] Basic</th>
<th>Need a book? [ ] Yes [ ] No</th>
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**NOTE:** Payment must accompany form in order to be processed.

- [ ] Check enclosed (payable to MTA)
- [ ] Charge to: (circle one) MasterCard [ ] VISA

Card #: ______ / ______
Expires: ______

Print Card Holder’s Name: ____________________________
Signature: ____________________________

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### Special Discount

Members may purchase a 2020 edition of MTA’s comprehensive and updated Board of Review Guide, at a discounted rate of $34.50, when registering for the class. Books will be handed out on-site.

### Cancellation, Substitution & Switching Policy

Written cancellation requests received at the MTA office at least two weeks prior to the event date will receive a full refund. No refunds will be issued thereafter. You may switch workshop locations at no charge if you notify MTA of the change at least one week prior to the workshop; otherwise, a $25/person fee will be assessed. You may substitute another individual from the same township for your registration at any time without incurring a charge; please notify MTA of the change.

### Which location will you attend?

- [ ] Jan 28: Kalamazoo
- [ ] Jan. 29: Chelsea
- [ ] Jan. 30: Frankenmuth
- [ ] Jan 31: Bingham Township
- [ ] Feb. 4: Gaylord
- [ ] Feb. 5: Alpena
- [ ] Feb. 6: West Branch
- [ ] Feb. 11: Houghton
- [ ] Feb. 12: Harris
- [ ] Feb. 13: St. Ignace
- [ ] Feb. 18: Allendale Chtr. Township
- [ ] Feb. 19: Cadillac
- [ ] Feb. 20: Mt. Pleasant

### Which location will you attend?

- [ ] Discounted rate*: $94 Save when you register by Jan. 14!
- [ ] On-site rate*: $124 Three business days prior to event.

| (# of books) x ($34.50/book*) = $__________ |
| AMOUNT ENCLOSED = $__________ |

*Rate applies to MTA members; non-members, call MTA for rates.